Course Policy (CS 205)

**Attendance Policy:**
Students are expected to attend all classes. If you expect to miss one or two classes, please use the University absence reporting website https://sims.rutgers.edu/ssra to indicate the date and reason for your absence. An email is automatically sent to me.

The use of laptops/Ipads/phones/headsets during lecture will not be permitted.

**Emails:**
My email address is shubhangi.saraf@rutgers.edu
I encourage you to contact me or the other TAs if you are facing any difficulty in the class. *Please include in the subject of any email you send the term “CS205”.* If not, there is a chance I might miss the email and not be able to reply.

**Homework assignments**
There will be 7-8 homework assignments. Students are expected to work on the homework problems independently. You may discuss high-level concepts from class, and collaborate with other students to understand the material better. However solving homework problems and their write-up should be done independently. You may use the Internet and other resources for understanding the material only (and not for solutions to homework problems).

Solutions to the homework problems will not be posted. Students are expected to attend recitations, and solutions to homework problems and other problems from the textbook will be discussed there.

Completed homework assignments must be returned at the beginning of the class period when they are due. Late homework assignments will *not be accepted* (unless you have a note from the Dean).

Another important point: Make sure your full name is written very clearly on each separate part of the homework assignment. Without the full name we may not be able to identify the homework, and if so you might not get a grade. Similarly, make sure your handwriting for the homework is clear and legible. If the grader cannot read it then you might not get a grade.

**Quizzes:**
There will be 5-6 short in-class (roughly every few weeks) quizzes (they will be announced in advance).
**Exams:**
There will be one midterm (held during some class period) and one final exam. All exams will be closed book. The use of calculators or any other such electronic device will not be allowed.

There will be no makeup exams conducted without a note from the Dean. If there are any conflicts with the date of the final exam with the final exam for another course, you should let me know as soon as possible.

**Grading:**
The final grade will be decided based on the following rough breakup. (The numbers below are only an approximation.)

- Hw: 20%
- Quizzes + class participation: 15%
- Midterm: 25%
- Final: 40%

If students are having any difficulty with the material in class, you are highly encouraged to contact me, visit my office hours or that of the TAs. Once the final grade is assigned, due to fairness to other students, I will not be able to make any changes.

If you have *any problems* with the grading of the homework assignments or the quizzes/midterm, you should discuss this me or the TAs within one week of the homework/quiz/midterm being returned. No changes will be made later on.

Please do regularly keep checking the course webpage for announcements, updates, reading material etc.

Looking forward to an exciting semester of 205!

Best wishes,
Shubhangi Saraf